

Minutes of the Meeting of the
Lafayette Public Library Board of Control

15 May 2023

Recordings of all meetings can be found on the Library Board of Control page of the Lafayette Public Library website.

The regular meeting of the Lafayette Public Library Board of Control was held in the meeting room on the 2nd floor of the Main Library at 301 West Congress Street on 15 May 2023. Robert Judge, President of the Board, called the meeting to order at 5:16 PM.

I. Roll Call and Invocation

Board Members Present: Robert Judge, Board President; James Thomas, Board Vice-President; Stephanie Armbruster; David Pitre; Daniel Kelly

Board Members Absent: Joan Wingate; Erasto Padron

Other Staff Present: Danny Gillane, Library Director; Sarah Monroe, Assistant Director; Larry Angelle, Library Operations Manager, Nancy Hebert, Administrative Assistant

The invocation was led by Daniel Kelly.

II. Pledge of Allegiance

Robert Judge led the board in reciting the Pledge of Allegiance.

III. Staff Recognition

Kiersten Darbonne was recognized by the Board for going above and beyond her job duties.

IV. Approval of Minutes

Deferred until June meeting.

The motion made by Armbruster and seconded by Thomas was voted on as follows:

Yeas: Judge, Thomas, Armbruster, Pitre, Kelly
Nays: None
Abstained: None
Absent: Wingate, Padron

V. Comments from the Library Board

Mr. Judge read a prepared statement from Joan Wingate about the recent LPL Foundation awards dinner. Mr. Judge read a prepared statement from Joan Wingate about the upcoming Friends of the Library mini booksale.

VI. Director's Report and Comments

The director mentioned work on securing funding for the electric vehicle charging stations at West Regional Library and that he attended a meeting with the architects for the South Regional Library renovation project.

VII. Assistant Director's Report and Comments

Staff changes and vacancies were announced to the Board.

April means the beginning of the end of the school year, which always means a lot of field trips to the Lafayette Public Library. Our branches hosted field trips from the following schools in the month of April: Charles Burke, SJ Montgomery, Northeast Elementary, Acadiana Christian Homeschool, and Katherine Drexel. Field trips are a great way to introduce children to the wonders of the library as well as promote the upcoming Summer Reading Challenge.

April was a busy month for the Outreach Department! Staff were able to connect with 450 Stuller Associates at the Stuller Health, Benefits, and Safety Fair. Staff also interacted with 170 people at the Festival De Success which is a free event for individuals with special needs and their families. The Bibliobike saw a lot of action last month, as well. Library staff interacted with 565 people at Festival International and 210 people at the Student Art Expo.

The Seed Library by Healthy Acadiana launch was a huge success! 50 people attended the launch where we revealed the logo and heard from representatives of the involved organizations. The response to the seed library has been overwhelming with many patrons perusing the library, checking out seeds, and already donating seeds to keep the library stocked.

Staff have been hard at work preparing for this year's Summer Reading Challenge. The theme is Reading Brings Us Together, and we are hosting our annual Kickoff on Saturday, June 3rd from 10:30-2:30 at the South Regional Library. Come out for a day of family fun with face painters, balloon artists, fun jumps, a petting zoo, and performances by Mitch the Magician. You'll even have a chance to Dunk the Director in the dunk tank!

Our 100 Days of Reading Summer Challenge starts June 1st and runs through September 8th which is World Literacy Day. We're challenging patrons to read at

least 20 minutes every day during this period. Anyone who reads at least 30 days will receive a prize pack. Patrons can earn bonus prizes at the 50, 75, and 100 day mark as well.

Assistant attended the Friends of the Library board meeting and Foundation board meeting last month.

VIII. Facilities Update & Financial Report

Main Library Roof Replacement Project:

- The roofing project is just about complete.
- Substantial completion is likely to be issues this week.
- A few punch list items will remain (clean up, elevator penthouse door threshold, roof hatch latch, chiller stair base mounts, etc.)
- The project is well ahead of the allotted contract time and at the original contract price.

South Regional Upgrades:

- Combined Schematic Design/Design Development reviewed by Library staff and comments sent to the architect.
- Meeting scheduled for 05/09/23 to discuss staff comments.
- To be presented at May 15, 2023 Board Meeting.
- Will need Library Board of Control approval to move the Renovations Project into the Construction Document phase of the project.
- Roof replacement to be temporarily paused at the SD/DD phase until we get the bid prices of the renovations as the budget is getting tight.

South Regional Library

A compressor burnt on Condenser Unit 4A. Replacement cost \$6,700.

The problematic flat roof area of the North Regional Library leaked in mid-February. Repairs were made and will be monitored. The entire roof will be replaced as part of the North Regional Library Upgrade project and the flat area will be redesigned and incorporated into the sloped roof system.

In FY 22/23, the library has collected 12M and has spent 5.9M..

IX. New Business

A. South Regional Library Renovation Project Presentation

Gene Sellers from the Sellers Group presented the renovation plans for the South Regional Library, including projected costs and alternates.

After board discussion, a motion was made by James Thomas to move forward to the next phase of the renovation project for South Regional Library as presented including the roof renovation. Motion was seconded by Stephanie Armbruster.

Wayne Colvin commented on the project.

Yeas: Judge, Thomas, Armbruster, Pitre, Kelly

Nays: None

Abstained: None

Absent: Wingate, Padron

B. Northeast Library Property Presentation

Mark Harris of Saint Patriots Properties, LLC, and Neil Curtis presented a property on Louisiana Avenue and Shadow Bluff Drive for consideration for a northeast library. After Board discussion, no action was taken.

C. Budget for FY 23/24

The Board discussed and adopted the FY 23/24 library budget..

A motion to approve the budget as presented was made by James Thomas and seconded by David Pitre.

Yeas: Judge, Thomas, Armbruster, Pitre, Kelly

Nays: None

Abstained: None

Absent: Wingate, Padron

X. Announcements

A. Reminder that the next Library Board meeting will be Monday 19 June 2023.

B. Reminder that yearly ethics training and sexual harassment training must be completed before 31 December 2023.

Robert Judge read a statement from Joan Wingate, who would no longer be on the Board after this meeting.

XI. Comments from the public on any Library business which is not an agenda item.

Danielle Breaux, Claire Delcambre, Hannah Guillory and Lynette Mejia gave public comments.

XII. Closing Prayer, Adjournment

David Pitre led the Board in a closing prayer.

There being no further business, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,
Danny Gillane, Secretary