

Minutes of the Meeting of the  
Lafayette Public Library Board of Control

May 12, 2022

The regular meeting of the Lafayette Public Library Board of Control was held in the meeting room on the 2<sup>nd</sup> floor of the Main Library at 301 West Congress Street on May 12, 2022. Robert Judge, President of the Board, called the meeting to order at 5:15 PM.

**I. Roll Call and Invocation**

Board Members Present: Robert Judge, Board President; Landon Boudreaux, Vice-President; Stephanie Armbruster; James Thomas; Shane Landers; David Pitre

Board Members Absent: Joan Wingate, Doug Palombo

Other Staff Present: Danny Gillane, Library Director; Sarah Monroe; Assistant Director; Larry Angelle, Library Operations Manager; Danielle Breaux, Director's Executive Secretary

Members of the Public: Paige Beyt, Oats & Marino; Ian Brown, MBSB Group; Gene Sellers, The Sellers Group; Lynette Mejia; Dom Cross; Courtney Malagarie; Mary Lib Guercio

The invocation was led by Shane Landers.

**II. Pledge of Allegiance**

Robert Judge led the board in reciting the Pledge of Allegiance.

**III. New Business**

Approval of Minutes

A motion to approve the minutes of the April 18, 2022 Regular Board Meeting was made by Landon Boudreaux and seconded by Stephanie Armbruster.

Yeas: Judge, Boudreaux, Armbruster, Thomas, Landers, Pitre

Nays: None

Abstained: None

Absent: Wingate, Palombo

#### **IV. Comments from the Library Board**

The Friends of the Lafayette Public Library will host a mini sale at Main on Thursday, Friday, Saturday, June 16-18, from 10 am to 3 pm each day of the sale. This niche sale of Fiction and Children's themed books is perfectly timed for summer reading and beach reads.

The Lafayette Public Library Foundation is gearing up for a year of work in the planning stages by the new officers and members with a retreat and training session on May 21. The annual meeting event is slated for Friday, June 10, 2022 from 5 to 7 PM at The Palmetto Room in Lafayette's Oil Center. This Annual Meeting includes Officer and Member installation, and also takes the chance to honor outstanding supporters who have given generous support and outstanding contributions to our library and to bring forward awareness of what our library does for and brings to our community. The format is changing to an evening cocktail event titled "Alyce in Bayouland", with Alice in Wonderland as the inspiration. Award recipients are: Friends of the Library- Major Donor Award; Carol Trosclair- Foundation Award and Joan Wingate -President's Award. Serving as Emcee is Dalfred Jones, KLFY anchor and Jillian Dickerson, Lafayette Better Business Bureau, will share in the keynote address the critical role libraries play in the social, cultural, and economic life of our community. This event will feature hors d'oeuvres and light dining provided by local restaurants, door prizes, raffles, and gift basket silent auction- each one featuring and detailed around a book. For information about purchasing tickets, please visit Lafayette Public Library Foundation Facebook page. The event is also on Eventbrite. Tickets are \$35 or \$100 for the BOOKWORM ticket, which gives a special and unique lagniappe from the LPLF.

#### **V. Director's Report and Comments**

Staff changes were announced to the Board.

Director attended Northeast Library Exploratory Committee meeting.

Director attended Friends of the Library board meeting.

Library received 4 responses to Northeast Library RFP.

Library received E-Rate funding for internet connections.

Director met with marketing firm to discuss library marketing ideas.

A number of library staff took a first-on-the-scene class organized by North Regional Manager Cara Chance.

Director has scheduled opportunities to speak before the Broussard and Scott City Councils to express gratitude for continued support for the library in these communities.

## **VI. Facilities Update & Financial Report**

A facilities report was not furnished.

As of May 9, the library has collected 10.9M in revenues and has spent 5.9M.

## **VII. Unfinished Business**

### **A. Bylaws**

The Board was asked to take action approving the correction of the Board of Control Bylaws as follows:

1. Article 6 Section 1. "A majority of the votes of all members of the Board shall be necessary for the passage of any resolution or order." To be changed to: "A majority of the votes of a quorum of the Board, as described in Article 3 Section 2, and not to be inconsistent with Article 3 Section 2, shall be necessary for the passage of any business before the Board."
2. Article 3 Section 2. "A quorum for the transaction of business shall consist of four (4) members of the Board present in person." To be changed to: "A quorum for the transaction of any business shall consist of a majority of the members of the Board present in person."
3. Article 3 Section 5: "...No procedural rule shall supersede the requirements of the Louisiana Open Meetings Law or require less than the vote of a majority of the authorized membership of the Board for the passage of an act of the Board. To be changed to: "...No procedural rule shall supersede the requirements of the Louisiana Open Meetings Law or require less than the vote of a majority of the Board members present in which a quorum exists as per Article 3.

A motion to was made by Robert Judge to accept the bylaw changes as proposed. This was seconded by Stephanie Armbruster.

Lynette Mejia suggested the Board table the motion and seek legal counsel before making changes.

Dom Cross asked that the Board restate the changes of the Bylaws.

An amendment to the motion was made by David Pitre to reword Article 3 Section 5 to read: "...No procedural rule shall supersede the requirements of the Louisiana Open Meetings Law or require less than the vote of a majority of Board members present in which a quorum exists as per Article 3 but not fewer than four. This was seconded by James Thomas.

The Board was advised by counsel to also change Article 6 Section 1 to: "A majority of the votes of a quorum of the Board, but not fewer than four as described in Article 3 Section 2, and not to be inconsistent with Article 3 Section 2, shall be necessary for the passage of any business before the Board."

Yeas: Judge, Boudreaux, Armbruster, Thomas, Landers, Pitre

Nays: None

Abstained: None

Absent: Wingate, Palombo

## **VIII. New Business**

### **A. Main Roof Project**

Ian Brown, Construction Manager for the MBSB Group, presented updates on the Main Library Roof Project. Estimate of probable cost for the project is \$690,836. Estimated completion is between 90 and 120 days. This will not interfere with operations.

A motion to approve the Main Roof Project and proceed with the next phase (bidding) was made by Landon Boudreaux and seconded by James Thomas.

Yeas: Judge, Boudreaux, Armbruster, Thomas, Landers, Pitre

Nays: None

Abstained: None

Absent: Wingate, Palombo

## B. South Regional Upgrade Project

Gene Sellers of The Sellers Group presented the proposed Reroofing and Renovations to the South Regional Library.

Total roofing cost is estimated at \$793,250. Renovation is estimated at \$1,964,558. An option to connect interior lighting to the generator would come in at \$18,000.

A motion to was made by Landon Boudreaux for the Board to approve the Reroofing Project and the Renovation Project and allow for the project to move forward to the Design Development phase. This was seconded by James Thomas.

Yeas: Judge, Boudreaux, Armbruster, Thomas, Landers, Pitre

Nays: None

Abstained: None

Absent: Wingate, Palombo

## C. Budget for FY 22/23

The proposed budget reflects the full operating costs of the owned facilities of the Main Library, the North Regional Library, the South Regional Library, the East Regional Library and the West Regional Library. It also includes costs associated with the small leased library branches in Duson and Milton. There are operating costs for two libraries in LCG buildings (Chenier, Butler) and the leased Warehouse facility. No new capital is included in the budget.

Revenues estimated at \$10,912,847 are budgeted according to Library projections for FY 22/23. This estimate is based on revenues from two dedicated Library millages that will be assessed at the end of 2022 for the budget year beginning Nov. 1, 2022 as well as other revenue sources such as donations, fines, insurance proceeds, interest on investments, state revenue sharing, etc. These estimates are also subject to change based on LCG's Budgeting Department projections.

The current levy rates in FY21/22 are 2.91 and 1.97 for a total of 4.88 Mills. However, it is not correctly budgeted in the current FY21/22 budget; the budget was not increased yet to match the approved levy amounts. This will occur later in the current fiscal year. The current budgeted amounts in FY21/22 are based on levy rates of 2.91 and 1.84 for a total of 4.75 Mills.

Library projects tax collections FY21/22 will be about 10.7 to 10.8 million vs. the proposed FY22/23 budget of 10.53 million.

The proposed budget for FY22/23 reflects levy rates of 2.91 and 1.84 for a total of 4.75. The estimated revenues generated from these levy rates are subject to change as more information is released from the Assessor/LCG Budgeting Department. Proposed is a conservative estimate for tax collections. This estimate is also subject to change based on the levy amounts established later in the budget process when the Library Board of Control votes to recommend the levy amounts. The Parish Council will then vote on the levy amounts later in the year.

Projections indicate a reduction to the Interest on Investment earnings. Although very recent transactions indicate a small increase over prior months, library revenues estimates will remain conservative as it is too early to identify if this trend will hold. This number will likely be adjusted by LCG's Budgeting Department during the process.

Ad Valorem Taxes, State Revenue Sharing and Interest make up 99% of the library revenue stream. The other 1% consist of Fines, Printing, Xerox/Copy revenues, and donations. 97% of library donation funds come from the Friends of Lafayette Public Library and the Lafayette Public Library Foundation and reflect levels of giving of the current fiscal year for library programs/printing and book endowments.

Expenditures proposed for FY 22/23 \$11,484,425 in Operations and Maintenance (O&M), \$0 in new Capital.

Personnel Cost is estimated at \$7,280,191. This is 63 % of O&M.

The Proposed O&M Budget for Fiscal Year 22/23 is \$11,484,425.

Proposed budget cuts are \$673,381.

Estimated Budgeted Revenues \$10,912,847. Estimated Budgeted Expenses \$11,484,425. Proposed budget deficit \$571,578. The budgeted deficit, excluding any capital expenses, is estimated at \$571,578 for FY 22/23.

A motion to accept the FY2022/2023 budget as presented was made by Shane Landers and seconded by James Thomas.

Yeas: Judge, Boudreaux, Armbruster, Thomas, Landers, Pitre

Nays: None

Abstained: None

Absent: Wingate, Palombo

**IX. Announcements**

- A. Reminder that the next Library Board meeting will be Monday, June 20, 2022.
- B. Reminder that yearly ethics training and sexual harassment training must be completed before December 31, 2022.
- C. Financial Disclosure Statement Deadline May 15, 2022.

**X. Comments from the public on any other matter not on this agenda**

Courtney Malagarie spoke regarding the children's book section. She spoke on indoctrination of children. She encouraged Board members to promote the common good.

Mary Lib Guercio stated that she supported parents' rights and responsibilities. She asked for a timeline on the Northeast Library project.

Lynette Mejia thanked the Board for providing microphones for the public to hear the Board. She asked that all documentation be shown and suggested streaming all meetings.

Robert Judge praised staff at the South Regional Library.

**XI. Closing Prayer, Adjournment**

Shane Landers led the Board in a closing prayer.

There being no further business, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,  
Danny Gillane, Secretary